



## Spring 2018 ISTEP+ Parent Portal Quick Guide

### Accessing Your Student's ISTEP+ Assessment Results

Your student's ISTEP+ Spring 2018 preliminary results will be available for you to review through the ISTEP+ Parent Portal beginning June 11. During the Parent's Request for Rescore Window, June 11 – 22, you are able to view your student's current score, performance level (Pass+, Pass, or Did Not Pass), and written responses to ISTEP+ Part 1 open-ended test items for each content area assessed.

Please remember, the ISTEP+ test results displayed in the Parent Portal are considered **preliminary**. Scores may increase as a result of rescore before scores are considered final. Parents who have questions about Indiana state testing are encouraged to contact their school or corporation.

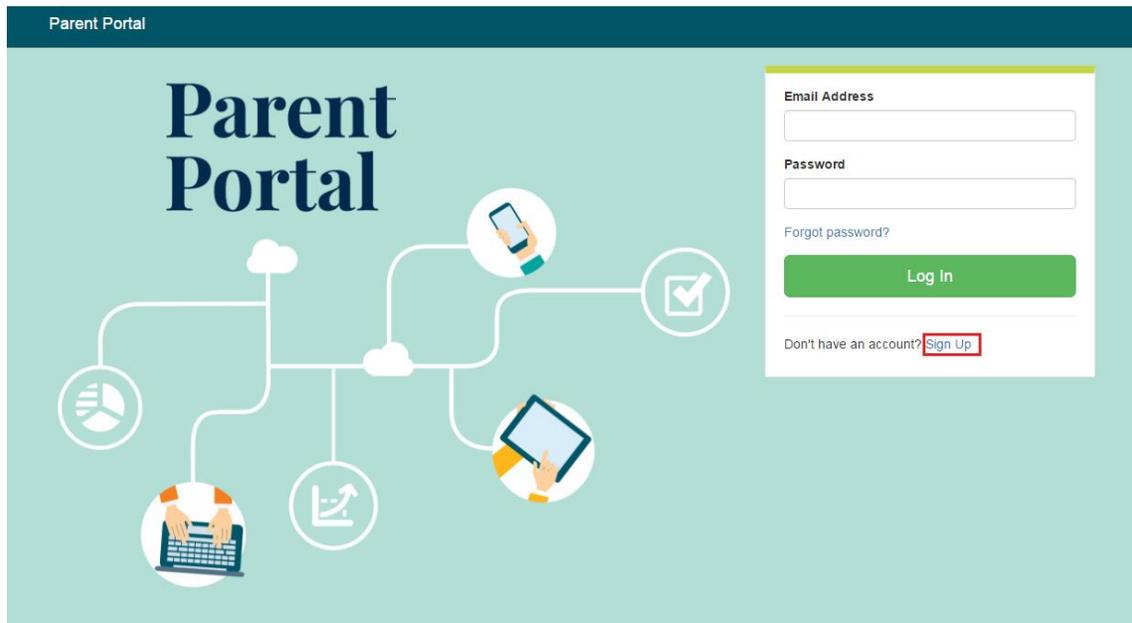
#### **Security Notice to Parents & Guardians**

At this time, all information (scores and test content) displayed in the Parent Portal is confidential and embargoed, meaning it may only be shared with you and your student. Until the IDOE releases the test items displayed in the Parent Portal, all test content is secure and must not be shared with anyone, including members of your local school board and school staff.

This Quick Guide provides instructions on how to access and navigate the Parent Portal.

## Step 1: Have Your Claim Code Ready

You will need your Claim Code to access your student's test results. Your confidential, personalized Claim Code is provided to you by your student's school. If you have not received your Claim Code, you will need to contact your student's school. Once you have your Claim Code, the Parent Portal can be accessed at <https://results.pearsonaccessnext.com/login> through a standard desktop, laptop, tablet, or smart phone browser. From the **Log In** page, you will first create an account by selecting **Sign Up**.



The screenshot shows the Parent Portal login interface. On the left, the text "Parent Portal" is displayed in a large, dark blue font. Below the text is a network diagram with a central cloud icon connected to several circular icons representing a smartphone, a laptop, a tablet, and a pie chart. On the right side, there is a white login form with a green border. The form contains the following elements: "Email Address" with an input field, "Password" with an input field, a "Forgot password?" link, a green "Log In" button, and a "Don't have an account?" link with a "Sign Up" button highlighted by a red box.

## Step 2: Create an Account

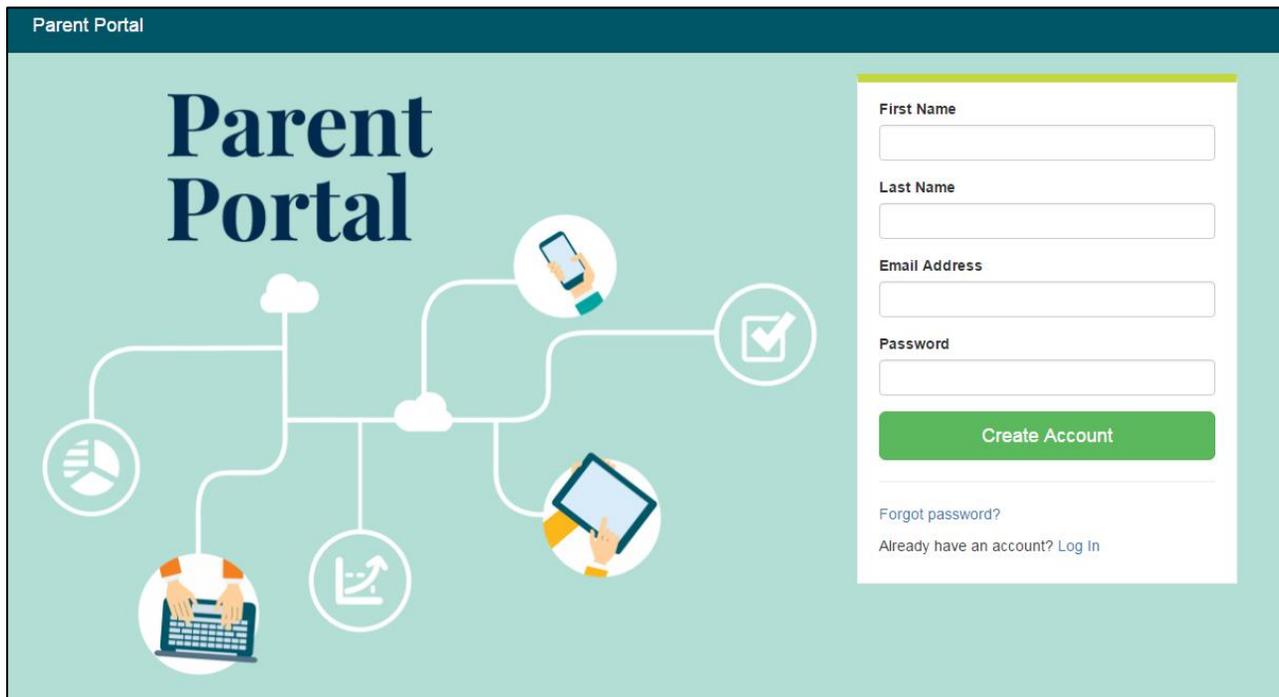
After you select **Sign Up** on the **Log In** page, you will see the **Create Account** page. Create your Parent Portal account by entering **your** First Name, Last Name, Email address, and an initial Password. Passwords must contain a minimum of 8 characters and include at least one upper case letter (A-Z), one lower case letter (a-z), and one number (0-9).

For security purposes, after you select **Create Account**, you will immediately receive an email at the address you entered that contains a link to confirm your account.

**Please note:** If you do not immediately receive the system generated email message, you may need to check your email spam folder or junk folder. If the email does not arrive in your inbox and is not in your spam folder, you may need to check with your internet service provider as some providers (often small providers) filter out these kinds of messages before they reach your email inbox.

After you confirm your account in the email link, you will be taken back to the **Log In** page. Enter your Email Address and Password and select **Log In** to access the Parent Portal.

If you do not have an email account, please contact your student's school. School representatives may, with your authorization, assist you in accessing your student's results.



The screenshot shows the 'Parent Portal' login and registration interface. On the left, the text 'Parent Portal' is displayed in a large, dark blue serif font. Below the text is a network diagram with a central cloud icon connected to several circular icons: a pie chart, a person at a computer, a smartphone, a tablet, and a checkmark. On the right, a white registration form is set against a light green background. The form includes the following fields: 'First Name', 'Last Name', 'Email Address', and 'Password'. Below these fields is a prominent green button labeled 'Create Account'. At the bottom of the form, there are two links: 'Forgot password?' and 'Already have an account? Log In'.



# Pearson



Note: After you have created your account, if you forget your password or mistype it, please select the link, **Forgot password?** You will be prompted to enter your email address and an email will be immediately sent to you with a new link to reset your password.

### Step 3: Enter Your Student's Information

After logging in, you will see the **My Students' Test Results** page. On this page, you will enter **your student's** specific information in order to retrieve their results. This includes: Student's First Name, Student's Last Name, Student's Date of Birth, and the Student's unique Claim Code. If you have not received a Claim Code for your student, please contact your student's school. Each field must be entered exactly as it was provided to you. Claim Codes are case-sensitive.

After all fields are complete, select **Find Results**.

Parent Portal firstname.lastname@email.com ▾

#### Security Notice to Parents & Guardians

At this time, all information (scores and test content) displayed in the Parent Portal is confidential and embargoed, meaning it may only be shared with you and your student. Until the IDOE releases the test items displayed in the Parent Portal, all test content is secure and must not be shared with anyone, including members of your local school board and school staff.

#### Spring 2018 Preliminary Results

The ISTEP+ Spring results are preliminary until rescore requests are final.

For additional information about the ISTEP+ Spring 2018 Applied Skills Items and how they are scored please visit the IDOE website. <http://media.doe.in.gov/assessment/index.html>

#### Requesting Rescores

The Parent Portal will be open June 11–22, 2018, for parents to request rescoring for students' applied skills (open-ended) items. The system will be temporarily deactivated June 23–July 25 while the rescoring process takes place; parents will not be able to view student results or request rescoring during this time.

Student's final scores will become available in the Parent Portal on July 26 and will reflect any score changes resulting from the rescore process.

#### ISTEP+ 2016 and 2017 Final Results

The ISTEP+ 2016 and 2017 are final and include any applicable adjustments based on mode and/or rescore requests.

### Find Test Results

Student's First Name

Student's Last Name

Student's Date of Birth

Claim Code

Find Results

### My Students' Test Results

*Note: You may enter information for more than one student using the same Parent Portal account. Each student will have a different Claim Code provided to you by his or her school.*

## Step 4: Review Your Student's Test Results

1. Your student's test results for each ISTEP+ assessment in which he or she participated will now be displayed.

Parent Portal
firstname.lastname@email.com ▾

**Security Notice to Parents & Guardians**  
 At this time, all information (scores and test content) displayed in the Parent Portal is confidential and embargoed, meaning it may only be shared with you and your student. Until the IDOE releases the test items displayed in the Parent Portal, all test content is secure and must not be shared with anyone, including members of your local school board and school staff.

**Spring 2018 Preliminary Results**  
 The ISTEP+ Spring results are preliminary until rescore requests are final.

For additional information about the ISTEP+ Spring 2018 Applied Skills Items and how they are scored please visit the IDOE website:  
<http://media.doe.in.gov/assessment/index.html>

**Requesting Rescores**  
 The Parent Portal will be open June 11–22, 2018, for parents to request rescoring for students' applied skills (open-ended) items. The system will be temporarily deactivated June 23–July 25 while the rescoring process takes place; parents will not be able to view student results or request rescoring during this time.

Student's final scores will become available in the Parent Portal on July 26 and will reflect any score changes resulting from the rescore process.

**ISTEP+ 2016 and 2017 Final Results**  
 The ISTEP+ 2016 and 2017 are final and include any applicable adjustments based on mode and/or rescore requests.

### Find Test Results

Student's First Name

Student's Last Name

Student's Date of Birth

Claim Code

Find Results

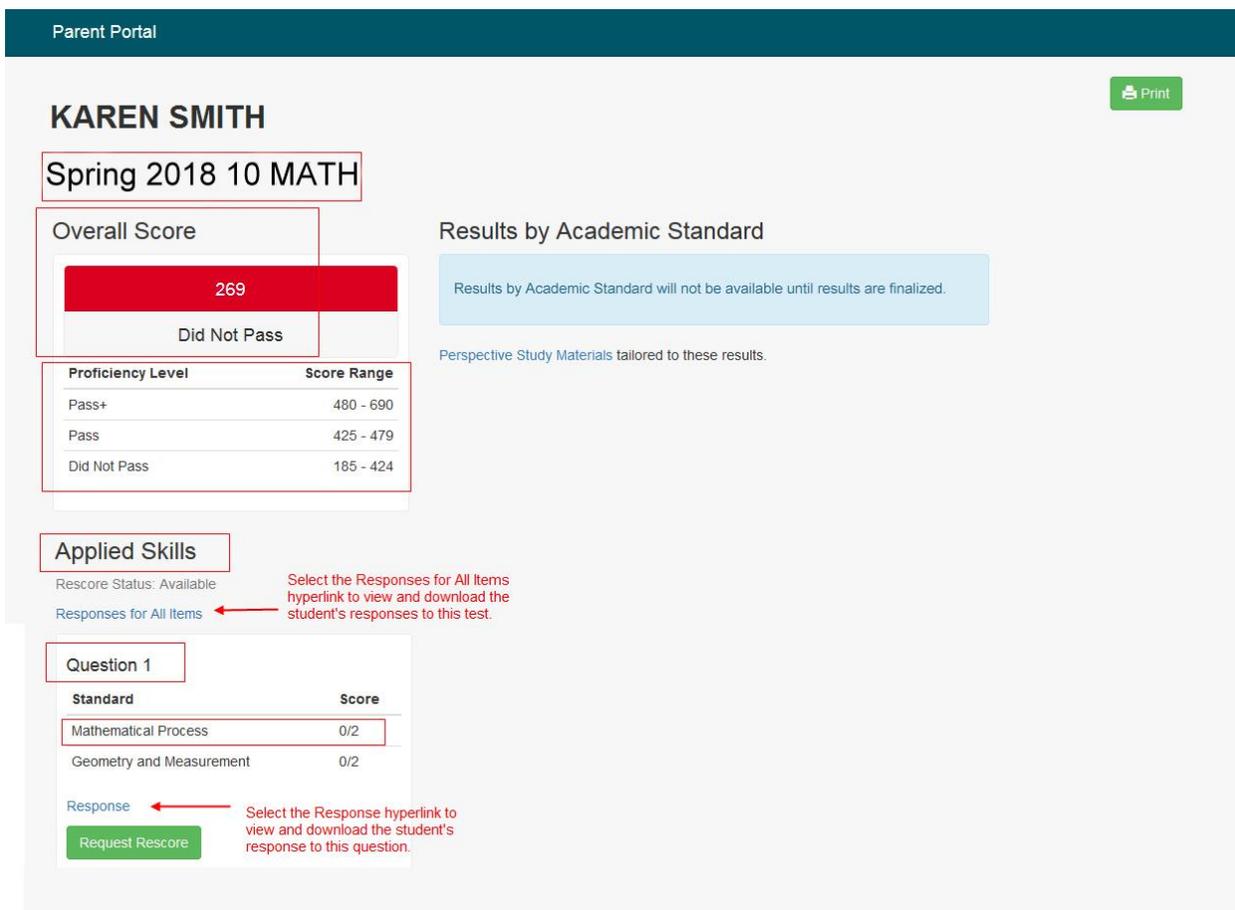
### My Students' Test Results

<b>KAREN SMITH</b> ← Click <b>HERE</b> on the student's name to view details on the student's performance Spring 2018 10 MATH	<div style="background-color: #c00000; color: white; padding: 5px; font-weight: bold;">269</div> <div style="background-color: #f0f0f0; padding: 5px;">Did Not Pass</div>
<b>KAREN SMITH</b> ← Click <b>HERE</b> on the student's name to view details on the student's performance Spring 2018 10 ELA	<div style="background-color: #008080; color: white; padding: 5px; font-weight: bold;">583</div> <div style="background-color: #f0f0f0; padding: 5px;">Pass+</div>
<b>KAREN SMITH</b> ← Click <b>HERE</b> on the student's name to view details on the student's performance Winter 2017 MATH	<div style="background-color: #c00000; color: white; padding: 5px; font-weight: bold;">271</div> <div style="background-color: #f0f0f0; padding: 5px;">Did Not Pass</div>

2. On the **My Students' Test Results** page, select the **student's name** to review his or her assessment results detail and his or her score for each Open Response Item (essay and short-answer) for the selected content area.

3. The following is a sample screen showing this detail for Karen Smith's Spring 2018 test. The information displayed includes the following:

- The student's overall score (in this case, 269),
- The student's Performance Level (Did Not Pass),
- The score range for each Grade 10 Math proficiency level (for example, Pass+ is a range of 480-690),
- The student's scores on the Open Response Items for the selected test. In the following example, the student's score for Question 1, Standard Mathematical Process is 0 out of 2 points possible (Score 0/2).
- Links to student Open Response Items (During the Rescore Window only).
- The student's Results by Academic Standard. Please note, the Results by Academic Standard will **not** be available until final results are released.



Parent Portal

**KAREN SMITH** Print

**Spring 2018 10 MATH**

Overall Score

**269**

Did Not Pass

Results by Academic Standard

Results by Academic Standard will not be available until results are finalized.

Perspective Study Materials tailored to these results.

Proficiency Level	Score Range
Pass+	480 - 690
Pass	425 - 479
Did Not Pass	185 - 424

Applied Skills

Rescore Status: Available

[Responses for All Items](#) Select the Responses for All Items hyperlink to view and download the student's responses to this test.

**Question 1**

Standard	Score
Mathematical Process	0/2
Geometry and Measurement	0/2

[Response](#) Select the Response hyperlink to view and download the student's response to this question.

[Request Rescore](#)

4. As shown on the sample screen above, during the Rescore Window only, you may view the student's responses to Open Response Items (essay and short-answer questions) by selecting the [hyperlink](#) for each specific question. Please note, for some Applied Skills items, the score populated is the total of both parts

of the item that were scored. By selecting the hyperlink, “Responses for All Items”, you can download and view all the items for your student’s specific test. As a reminder, all test content and items are secure.

5. For additional information about ISTEP+ Open Response Items and the rubrics used to score student responses, please visit the IDOE web site at <https://www.doe.in.gov/assessment/istep-grades-3-8-10>. **Please review this information carefully before deciding whether to request a rescore for your student’s response(s).**
6. During the Rescore Window, after reviewing your student’s responses, you may request a rescore for one or more responses by selecting the green **Request Rescore** button. *Once you select the **Request Rescore** button, you may not undo the rescore request.*
7. Final scores will be available in the Parent Portal beginning July 26, 2018.

**Additional Information** – If you need additional information or have questions regarding the Parent Portal, please contact your student’s school and ask to speak with the Corporation or School Test Coordinator. For questions regarding ISTEP+ Assessment or the Indiana Academic Standards, please visit <https://www.doe.in.gov/assessment/istep-grades-3-8-10>.