



ISTEP+ Timeline of Important Events for Spring 2019



Updated 5/24/19

IMPORTANT CONTACTS AND LINKS		
CONTACTS		
Pearson Help Desk	Phone: 866-683-6668 Support Form: Pearson Help Desk Support Form	Representatives are available Monday through Friday from 7:00 a.m. to 7:00 p.m. Eastern time
Indiana Department of Education, Office of Student Assessment	Phone: 888-544-7837 or 317-232-9050 Email: INassessments@doe.in.gov	
Mary Williams (IDOE Assessment Program Specialist)	Phone: 317-234-5602 Email: mwilliams@doe.in.gov	
Tobin Richardson (IDOE Assessment Program Specialist)	Phone: 317-233-7671 Email: torichardson@doe.in.gov	
LINKS		
PearsonAccess^{next}	https://in.pearsonaccessnext.com/customer/index.action	
Indiana ISTEP+ Resource Center	Indiana ISTEP+ Resource Center	
IDOE Assessment Website	https://www.doe.in.gov/assessment	
Learning Connection	https://learningconnection.doe.in.gov/	

SPRING 2019 ADMINISTRATIONS	ISTEP+ GR 10 RETEST	ISTEP+ ECA RETEST	ISTEP+ GR 10 FIRST TIME ADMIN
BEFORE TESTING			
DOE-TL/DOE-TA Collection	12/3 – 12/21/18 (TA)	12/3 – 12/21/18 (TL)	12/3 – 12/21/18 (TA)
PearsonAccess ^{next} Test Sessions Created	1/15/19	1/15/19	1/21/19
Test Administration Refresher Training	1/23 & 1/29/19	1/23 & 1/29/19	Part 1: 1/23 & 1/29/19 Part 2: 3/13 & 3/19/19
Pre-Test Administration Q&A Sessions	1/29 & 2/6/19	1/29 & 2/6/19	Part 1: 1/29 & 2/6/19 Part 2: 3/27 & 4/2/19
Test Materials Due in Corporations	2/4/19	2/4/19	Part 1: 2/11/19 Part 2: 4/1/19
Additional Materials Order Window in PearsonAccess ^{next} (includes standard and accommodated test materials)	2/5 – 2/28/19	2/5 – 2/28/19	Part 1: 2/12 – 3/12/19 Part 2: 4/2 – 4/30/19
Additional Materials Order Window for shipping materials in PearsonAccess ^{next}	2/5 – 3/1/19	2/5 - 3/1/19	Part 1: 2/12 – 3/13/19 Part 2: 4/2 – 5/2/19
Practice Test Administration Window	Online: 1/15 – 3/8/19 Paper: 2/4 – 3/1/19	Online available beginning 10/17/18 Paper: 2/4 – 3/1/19	Part 1 Online: 2/4 – 3/22/19 Part 1 Paper: 2/4 – 3/13/19 Part 2 Online: 3/25 – 5/3/19 Part 2 Paper: 4/1– 5/1/19
DURING TESTING			
Test Administration Window	Online: 2/11 – 3/8/19 Paper: 2/18 – 3/1/19	Online: 2/11 – 3/8/19 Paper: 2/18 – 3/1/19	Part 1 Online: 2/25–3/22/19 Part 1 Paper: 2/25–3/13/19 Part 2 Online: 4/8 – 5/3/19 Part 2 Paper: 4/15 – 5/1/19
Test Invalidations Completed by Corporations	3/8/19	3/8/19	Part 1: 3/22/19 Part 2: 5/3/19
AFTER TESTING			
Last Day to Ship Materials to Pearson	3/4/19	3/4/19	Part 1: 3/14/19 Part 2: 5/6/19
Rejected Test Attempt Corporation Cleanup Window	3/8 – 3/15/19	3/8 – 3/15/19	Part 1: 3/27 – 4/5/19 Part 2: 5/9 – 5/10/19
Parent Portal Claim Codes Posted	3/15/19	3/15/19	5/10/19
Phase 1_On Demand Reports	4/8/19	4/8/19	6/10/19
Undetermined Status Submission Window <i>See Section 1, Part A Below</i>	4/8 – 4/10/19	4/8 – 4/10/19	6/10 – 6/14/19

SPRING 2019 ADMINISTRATIONS	ISTEP+ GR 10 RETEST	ISTEP+ ECA RETEST	ISTEP+ GR 10 FIRST TIME ADMIN
Parent Portal Released to Parents (Preliminary Results)	Final Scores Released 4/8/19	Final Scores Released 4/8/19	6/10/19
Parent's Request for Rescore Window	Auto Rescore	Auto Rescore	6/10 – 6/21/19
Parent Portal Deactivated for Current Administration	Not Applicable	Not Applicable	6/22 – 7/24/19
Final Results Released in Parent Portal (no response images)	4/8/19	4/8/19	7/25/19
Phase 2a_On Demand Final Report Release, SDF Files, ISR PDFs Posted	5/8/19	5/8/19	7/25/19
Phase 2b_Student Labels Delivered to Corps	5/22/19	5/22/19	8/12/19
Response Images posted in Parent Portal for review	5/22 – 6/5/19	5/22 – 6/5/19	Not Applicable
Phase 3_Reporting Results Posted	5/22/19	5/22/19	8/12/19

Section 1: After Testing

Part A: Undetermined Status Submission Window

The Undetermined Status Submission Window is an opportunity for schools to review students with Undetermined (UND) statuses. Corporations and schools are responsible for researching each student test submission with an Undetermined status and verifying the Undetermined status is accurate. When applicable, corporations and schools will provide resolution to Pearson for the student's test record cleanup. Guidance for resolving Undetermined results can be found in the Online Testing Guide located in the [Indiana ISTEP+ Resource Center](#).