



ISTEP+ and IREAD-3 Summer 2018 Timeline of Important Events



Updated: 8/16/18

	ISTEP+ Summer 2018	IREAD3 Summer 2018
Before Testing		
DOE-TL Collection	4/23/18 – 5/4/18	4/9/18 – 4/20/18
IDOE Pretest Workshop <i>See Section 1 Part A, Below</i>	Recording Available (via CTC listserv; TBD)	Recording Available (via CTC listserv; TBD)
Test Administration Summer Refresher Training <i>See Section 1 Part C, Below</i>	5/16/18 – 5/22/18	5/16/18 – 5/22/18
ISTEP+ Test Materials Due in Corporations (including TAMs)	7/9/18	Paper Materials and TAMs available via Additional Order Only
Additional Materials Order Window in PearsonAccess ^{next} (includes IREAD-3 TAMs, standard and accommodated test materials)	7/10/18 – 8/15/18	5/14/18-7/11/18
Additional Materials Order Window for shipping materials in PearsonAccess ^{next}	7/10/18 – 8/15/18	5/14/18-7/11/18
Practice Test Administration Window <i>See Section 1 Part B, Below</i>	6/20/18 – 8/16/18	Online: 5/14/18-7/19/18 Paper: 5/18/18-7/12/18*
During Testing		
Test Administration Window	7/23/18 – 8/17/18	Online: 5/29/18-7/20/18 Paper: 6/4/18-7/13/18*
After Testing		
Post Test Activities Completed by Corporations (Stop Sessions & Invalidations)	8/20/18	7/20/18
Test Materials Shipping Window (To Be Scored materials should be shipped to Pearson immediately after testing completes)	7/17/18 – 8/20/18	6/5/18 – 7/16/18
Rejected Test Attempt Corporation Cleanup Window <i>See Section 2 Part A, Below</i>	7/20/18 – 9/7/18	NA
Parent Portal Claim Codes Posted	8/20/18	NA
Undetermined Status Corporation Cleanup Window <i>See Section 2 Part B, Below</i>	9/21/18 – 9/27/18	NA
Parent Portal Released to Parents (Preliminary Results)	9/20/18	NA
Parent's Request for Rescore Window	9/20 – 10/3/18	NA
Phase 1_On Demand Reports	9/20/18	6/18/18
Phase 2a_On Demand Final Report Release, SDF, IRF Files, ISR PDFs Posted	10/26/18	8/9/18
Phase 2b_Paper ISRs/Student Labels Delivered to Corps	11/9/18	8/20/18
Phase 3_Reporting Results Posted	11/9/18	8/10/18

* Paper/Pencil practice and operational test windows close **early** to accommodate reporting timeline.

Section 1: Before Testing

Part A: ISTEP+ 2018 Grade 10 Summer Retest & IREAD-3 Summer Retest: IDOE Pretest Workshops

The Office of Student Assessment will prepare a summer version of the IDOE Pretest Workshop in advance of the upcoming ISTEP+ Grade 10 Summer Retest and IREAD-3 Summer Retest. IDOE will share the link for a recorded WebEx once it becomes available. CTCs of schools who will administer either summer retest are required to view this recorded training, which will present important information (e.g., program updates, scheduling guidance, test content) relating to both assessments.

Part B: Experience Items and Practice Test Windows

Experience items will help familiarize students and parents with the content and format of online tests. **NOTE:** Experience items are unsecured sample test items that are accessible via a public web link. This link is available on the PearsonAccess^{next} login screen under Related Links and on the IDOE website.

The practice window is a designated period of time in which students and teachers can utilize all of the tools required to prepare for testing. The online practice tests will be available in the PearsonAccess^{next} training site.

Pearson will load sample students and generate test sessions for practice tests. The number of sample students will approximate the number of students submitted on the IDOE-TL. The sessions will be created using the IDOE Session Name that is submitted on the IDOE-TL. Sample data will include student First Name and Accommodation for efficient distribution of test tickets. All other data will be generic or generated randomly. Each student **must** participate in the practice test **at least once prior to taking** the operational assessment. Teachers may also use the online and paper-pencil practice tests instructionally with their students.

CTCs may download the paper-pencil practice test from the IDOE – Test Coordinator Corner webpage for students using a paper test as an accommodation this summer.

Part C: Summer Test Administration Refresher Training

These test administration refresher trainings are designed to provide CTCs with a refresher training on PearsonAccess^{next}. Attendees will be instructed on how to complete critical tasks in preparation for the ISTEP+ Grade 10 and IREAD-3 test administrations. A recording of the refresher training will be made available on the [Indiana Resource Center](#) under the *Training Resources and Training* page.

ISTEP+ and IREAD-3 Summer Retest Administration Refresher Sessions – Webinars			
Date	Time	Capacity	Registration Link
May 16, 2018	9:00 a.m. - 10:30 a.m. ET	150	www.SignUpGenius.com/go/30E084CA5AC23A6F58-iread33
May 22, 2018	1:00 p.m. - 2:30 p.m. ET	150	

Section 2: After Testing

Part A: Rejected Test Attempt Cleanup Window (ISTEP+ Only)

Rejected Student Test Alerts are created when a scanned paper-based student test cannot be matched to a current student record in PearsonAccess^{next}. This scenario arises from incorrect hand gridding on the paper test document or from incorrect data being entered into PearsonAccess^{next}. Corporation Test Coordinators are responsible for addressing rejected test attempts in the window provided.

Part B: Undetermined Status School Corporation Cleanup Window (ISTEP+ Only)

The Undetermined Cleanup Window is an opportunity for schools to review students with an Undetermined (UND) statuses. Only student tests that have an Undetermined status resulting from a test not being received or a test not received may be reconciled and scores provided for a student. Corporations and schools are responsible for researching student test submissions in an Undetermined status and verifying the Undetermined status is accurate. When applicable, corporations and schools will provide resolution to Pearson for the student's test record cleanup. See the Indiana 2017-18 Online Testing Guide (located on the Indiana Resource Center) for additional information on resolving Undetermined Results.

Part C: ISTEP+ Reporting Training (August 16 – September 7)

ISTEP+ Reporting Training will cover information on managing reporting groups, accessing and navigating reports, and the different types of reports and data available. The intended audience for this training is primarily CTCs, STCs, and corporation/school-level administrative staff.

Reporting Training – Onsite Sessions 9:00 a.m. - 12:00 p.m. Local Time			
Date	Location	Capacity	Registration Link
8/22/2018	South Bend	25	www.SignUpGenius.com/go/30E084CA5AC23A6F58-istep8
8/30/2018	Indianapolis	100	
Reporting Training – Webinars			
Date	Time	Capacity	Registration Link
8/16/2018	1:00 p.m. - 3:00 p.m. ET	150	www.SignUpGenius.com/go/30E084CA5AC23A6F58-istep8
8/20/2018	9:00 a.m. - 11:00 a.m. ET	150	
8/23/2018	2:00 p.m. - 4:00 p.m. ET	150	
8/24/2018	9:00 a.m. - 11:00 a.m. ET	150	
8/27/2018	12:00 p.m. - 2:00 p.m. ET	150	
8/31/2018	9:00 a.m. - 11:00 a.m. ET	150	
9/7/2018	10:00 a.m. - 12:00 p.m. ET	150	